



**SEAGULL SCHOOL AT KO OLINA
PROCEDURES FOR ENROLLMENT**

AGE GROUPS: Two Years to Six Years

HOURS OF OPERATION: 6:30 AM – 5:30 PM, Monday through Friday

REQUIRED FORMS: *Application form Enclosed.

The following forms will be completed upon enrollment:

- Student’s Health Record [Form 14] & Health Record Supplement [Form 908]. obtain from your pediatrician.
- Student’s Physical exam and TB clearance/risk assessment must be completed within one year of enrollment date.
- Additional forms will be distributed upon enrollment.

ENROLLMENT: Children will be enrolled on a first come basis.

- The wait list is based on application date.
- *We will notify you by phone when an opening becomes available.*
- Please update contact phone numbers.
- Enrollment between October and May is limited.

FEES \$30.00 NON-REFUNDABLE Application Fee is to be sent with the completed application.

- \$156.00 Comprehensive Fee will be assessed annually in September to cover the administrative and general supply cost of starting the new school year. Enrolling after September, the comprehensive fee will be assessed on a prorated basis.
- A school tee shirt is required on field trips for all students. The cost is \$10 per tee shirt.
- Tuition is payable upon enrollment. A 30 days written notice of withdrawal is required.
- A deposit equal to a half of one month’s full-time tuition is payable at least one week prior to your child’s start date.

Monthly Tuition as of July 1, 2018 for children aged....

Age	Full Time	Part Time	Deposit
2 years	\$850.00	\$680.00	\$425.00
3 - 6 years	\$820.00	\$656.00	\$410.00

We accept VISA, MasterCard, Discover’s Card, personal check, cashier’s check & money order. NO CASH over \$30.00. Please refer to the Parent Handbook for further information.

***Please return completed application form and check for application fee to:**

Seagull Schools, Inc.
92-1415 Ali’inui Dr.
Kapolei, HI 96707

